

**Effective and Efficient Operations Committee  
Agenda for February 4, 2015 at 3:30 PM in District Conference Room**

Secretary Report

Attendees: Walter, Drewis, Laack, Douglas, Kramer, Passow, Todd Netzke – Business manager  
Absent: Horton, Hoppe, Morgan, B-Beniak, Barker

**Report from Chairperson:** Members on the committee are requested to let Jackie know by the March meeting if they plan to continue on the board or step down.

**Communication**

- Skyward – 5-12 Staff viewed the weekly email that will be sent to parents.
- Comment Box – Bigger playground for k-4.

**Student and Employee Safety**

**Facility and Equipment Planning and Maintenance**

- **Pre-K - 4 building** – Meeting Feb 11<sup>th</sup>. 5:00-7:00pm @ Elem. Proposed Construction on county road 5
- **5 - 12 Building** – Progress continues

**Food Service**

- **Selection process** – Sub-Committee formed dates set for advertisement

**Student Transportation**

- Busing – No comments.

**Academic Calendar and Scheduling**

- **2016- 17 Calendar** – Going to the next board meeting for approval.
- **2017- 18 Calendar** – Considering looking at before labor day start with a full week Spring Break

**Staffing levels**

- New Janitor at k-4, and 5-12 building. Looking for a possible 2 additional janitorial staff.

**Financial Management:**

- Financial information – Committee reviewed report going to the upcoming School board meeting.

**Next meeting:** Wednesday, March 2 at 3:30 PM