

Effective and Efficient Operations (Processes) Committee - April 12, 2017 at 3:30 PM

Attendees: Walter, Laack, Drewis, Fall, Kramer, Hoppe, Morgan, B-Beniak, Barker, Wetzel(Absent), Kabat, Westphal

Secretary Report - Approved

Report from Chairperson

- Committee for 2017-18 – Carrie O'Reilly to replace Jackie Walter as elementary rep next year.

Communication

- Gratitude and Greatness Presentation – 2 presentations remaining.

Student and Employee Safety

- The quarterly safety meeting was held yesterday.

Facility and Equipment Planning and Maintenance

- Facilities – Storage space is being reviewed. Looking at adding cages for storage. The parking lot will be repaved this summer. Bids will be going out soon.

Food Service

- Catering Form – Working on a new form. Entertaining the idea of working with Meals on Wheels for the local area.

Student Transportation

- Busing – Reviewing the R&S Contract. Looking into the option of a small bus for Pine Island schools. The bus would be handicap accessible and used for small groups as well.

Staffing levels

- Custodial – We have hired 2 additional employees.
- Next year staffing – Looking for board approval on one hire for next year.

Financial Management:

- Strategic Plan – People, Performance and Process

Technology Planning and Funding:

- Update on technology – Chromebooks for 3rd and 4th grade. 1:1. These grades will keep Chromebooks in their classrooms.

Staff Benefits and Compensation

- Monitor Compliance – Insurance meeting was held. Bids are due soon.

Sub processes and Bank Time

- TOC quota – PTO time can be used until late May.

Other: Reviewed proposed funding.

Next meeting: Wednesday, May 10 at 3:30 PM