

# **Effective and Efficient Operations Committee: April 9, 2014 3:15 p.m.**

**Members present** -- Jen Kramer, Kathryn Thompson, Barb Drewis, Doug Strandell, Jackie Walter, Angela Heiden, and Tammy Berg-Beniak.

## **Meeting Agenda**

- Meeting called to order at 3:18 by Doug Strandell.
- Motion to approve the agenda by Jackie, seconded by Barb.

## **Secretary Report**

- Motion to approve the secretary report by Barb, seconded by Jackie.

## **Report from the Chairperson**

- Membership, leadership for 2014-15: we decided on a two-year rotation for leadership. If anyone is interested in the chairperson or secretary positions, they should let Doug Strandell know.
  - We will need to find a new high school representative, as Kathryn Thompson will not be with the district next year.

## **Student and Employee Safety**

- Fire Marshall repairs
  - Doug was wondering if there is anything we can do about the loss of kick-down doorstops.
  - Tammy has this on her list to address in the near future.

## **Facility and Equipment Planning and Maintenance**

- Facility planning/campaign update was given by Tammy. We reviewed the mailing that will be sent out in the next week or so.

## **Food Service**

- Not big updates or thoughts on food service. They are on a two-year rotation, so next year it will be addressed again.

## **Student Transportation**

## **Academic Calendar and Scheduling**

## **Staffing Levels**

- Strategic Plan – Maintain and expand existing program levels and student opportunities.
  - Current openings:
    - Elementary Art
    - Elementary Teacher
  - Future opening:
    - High School English

## **Financial Management**

- Strategic Plan – Dedicate funds reserved for future needs.
  - We reviewed the revenue and expenditure summary given by Barb. Tammy walked us through the percentages of where we are at currently.

## **Technology Planning and Funding**

- Technology was not discussed in detail. There is an idea to include Wi-Fi on activity buses in the future. The district is looking into this expense.

## **Staff Benefits and Compensation**

## **Sub processes and Bank Time**

### **Legislative Issues**

- Update was given by Tammy. There are currently many items on the docket, including a bullying law, the possibility of mandatory breakfast for all-day kindergarten, and much more.

### **Other**

- The board report date for our committee was changed to May 15th, as Doug had a concert on the 8<sup>th</sup>.

**Next Meeting:** Wednesday, May 14 at 3:15 p.m.