

Effective and Efficient Operations Committee

Tammy Berg-Beniak, Jackie Walter, Scott Morgan, Doug Strandell, Jen Kramer, Kelly Barker
Guest: Jeff Horton (Shadowing Tammy) - Absent: Beth Kohner, Barb Drewis, Mark Passow, Jeremy Douglas

Agenda for April 1, 2015 at 3:15 PM

Secretary Report – March approved by Scott, Second by Doug – All approved.

Report from Chairperson

- Committee for 2015-16 - Let Jackie know if you would like to continue serving on the board. Doug will be leaving and will seek out a replacement for specialist. The April meeting we will put together positions for next year.

Communication

- New Management System – Skyward has been selected. Training will be provided over the summer and during teacher in service. Online payment system will be integrated into Skyward for school fees.
- Website – We are looking for a Clean, Simple, App friendly options for our school website.
- Photo Committee – Meeting with Lifetouch again on items we would like to see for next year's picture packages.

Student and Employee Safety

- Asbestos – Scheduled to be taken care of on May 11th

Facility and Equipment Planning and Maintenance

- Update on construction of Pre-K - 4 building – On schedule. Windows are in and hoping to be all enclosed by next week.
- Status of 5 - 12 Building – Bid notices are out and due on April 23rd at 2pm at the Legion
- Furniture – Inventory has been taken of current furniture and we have a small request out for new.

Food Service

- School Lunch – Tammy will follow-up on the difference between USDA vendor choices for school lunch and if there can be exceptions or additional choices for fundraisers such as tournaments and evening events.

Student Transportation

- Second site- time frame – Proposed arrival at main site 7:45am, Departure from main site to K-4 bld @ 7:50am, with arrival @ 8:00am. School for K-4 will begin at 8:15am. Final communication to be announced shortly.

Academic Calendar and Scheduling

- 2015-16 Calendar – Approved by the board. Amendment to go to the next board meeting. Proposed change would be to attend school on MLK day Jan 18th / No school on Feb 1st instead.
- Balance Calendar – Nothing new to report

Staffing levels

- Next year staffing – 4 Open positions currently.

Financial Management:

- Financial information – Will be presented at next week's School Board meeting

Technology Planning and Funding:

- Update on technology – Print management – asking 3 vendors to return. Wireless is currently down on Elem. Side. We will have that fixed soon. Testing laptops are ready for next week. May 26th technology will go down in the 34 wing to prepare for construction. Requested funding through government for technology infrastructure funding.

Staff Benefits and Compensation

- Monitor Compliance – Health benefit bids will come in early April.

Sub processes and Bank Time

- TOC quota – Monitoring

Legislative issues

- Preschool – Nothing new to report.

Next meeting: Wednesday, May 6 at 3:15 PM