

Effective and Efficient Operations Committee – Agenda December 14th 2016 at 3:30pm – District CR.

Attendees: Barb Drewis, Barb Hoppe, Elizabeth Wetzel, Jackie Walter, Jennifer Kramer, Jeremy Douglas, Josh Westphal, Katherine Laack, Kelly Barker, Larissa Kabat, Scott Morgan, Tamara Berg-Beniak, Todd Lechtenberg(Absent), Cindy Hanson

Secretary Report – reviewed approved

Report from Chairperson Thank you Jeremy for your service to our Committee and the School Board.

Communication

- Gratitude and Greatness Presentation – Committee Reviewed presentation
- Survey – Survey to be sent in late January 2017 or February 2017.

Facility and Equipment Planning and Maintenance

- Checklist of items are being completed. Workers plan on being in the 5-12 bld over break.

Food Service

- Delinquent Policy – Board adopted a process and initial letters have been sent. Payment has been received by some.

Academic Calendar and Scheduling

- Calendar committee will be meeting following our E&E meeting to discuss options and place dates.

Financial Management:

- Financial information – Transition to Todd L is going well
- Rental Agreement – Requests for our space is active and the system we have in place is going well.

Staff Benefits and Compensation

- Monitor Compliance – Communication to staff on benefits has been sent.

Legislative issues

Governor has requested a special session. Waiting on responses.

Legislative Breakfast will be held on Feb 4th 8:00-11:30am @ SE Service Coop. Cost is \$15

Next meeting: Wednesday, January 11 at 3:30 PM